



City Council Meeting and Workshop

January 3, 2012

Agenda

5:00 P.M.

There will be a workshop at the end of the meeting if time allows. The meeting is intended to adjourn at 6:00 P.M. in order for the Mayor and Council to attend the Lewiston Inauguration.

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. **Minutes – December 5, 2011 and December 27, 2011***

III. **Reports**

Mayor's Report

Committee Reports

- **Robert Hayes: Planning Board, Water, Library, and Railroad**
- **David Young: School Committee, Cable TV, Advisory Board**
- **Belinda Gerry: LA Transit, Neighborhood Stabilization Program, Auburn Housing**

Acting City Manager

Finance Director, Jill Eastman

November Finance Report

IV. **Communications, Presentations and Recognitions**

The second Council meeting in January will be held on January 17th because of the Martin Luther King, Jr. holiday

Auburn School Department's Community Engagement Event January 23rd from 6-7:30.

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

Auburn City Council Meeting & Workshop

January 3, 2012

VI. Unfinished Business

VII. New Business

1. Executive Session to discuss a real estate matter pursuant to 1 M.R.S.A. §405(6)(C)

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Future Agenda/Workshop Items

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

January 9, 2012

Agenda

5:30 p.m. Workshop

- A. L-A Public Health Committee by-law changes (Phil Nadeau, Dot Meagher)
- B. The Mayor and Council may continue workshop discussions on issues carried over from 1/5/2012 Council workshop

7:00 p.m. City Council Meeting

Pledge of Allegiance

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II. Minutes – January 3, 2011 *

III. Reports

Mayor's Report

Committee Reports

- Robert Hayes: Planning Bd, Water, Library, and Railroad,
- David Young: School Committee, Cable TV Adv Board
- Belinda Gerry: LA Transit, Neighborhood Stabilization Program, Auburn Housing
- Joshua Shea; L-A Economic Growth Council

Acting City Manager's Report

- Winter road response

IV. Communications, Presentations and Recognitions

V. Open Session Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

- 1-01092012 First reading amending the Code of Ordinances, Chapter 2-Administration, Article III-Officers and Employees, Division 4-City Clerk, Section 2-180-Duties, Item #6 and in Article V-Boards, Commissions and Committees, Division 2-Registration Voter Appeals Board, Section 2-406-Membership: chair.

VIII. Open Session Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

IX. Future Agenda/Workshop Items

Auburn City Council Meeting & Workshop

January 09, 2012

X. ADJOURNMENT

There will be a workshop at the end of the meeting if time allows.



City Council Meeting and Workshop

January 17, 2012

Agenda

5:30 p.m. Workshop

- A. Lead Hazard Reduction Grant Application (Reine Mynahan)
- B. LAPHC (Phil Nadeau, Dot Meagher)
- C. Registration Appeals Board Ordinance (Linda Cohen, Sue Clements-Dallaire)
- D. Firearms Discharge Report (Phil Crowell)
- E. Social Services Pantry (Dot Meagher)

7:00 p.m. City Council Meeting

Pledge of Allegiance - Led by Sergeant Steve Gosselin

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II. Minutes – The January 9, 2012 City Council Meeting minutes will be available at the February 6, 2012 City Council Meeting.

III. Reports

Mayor's Report

Committee Reports

- **Robert Hayes:** Planning Bd, Water, Library, and Railroad,
- **David Young:** School Committee, Cable TV Adv Board
- **Belinda Gerry:** LA Transit, Neighborhood Stabilization Program, Auburn Housing.
- **Joshua Shea:** L-A Economic Growth Council

Interim City Manager

- January 9, 2012 Open Session Responses – Phil Crowell
- Dog Licensing Renewal – Sue Clements-Dallaire

Finance Director, Jill Eastman

- December Financial Report

IV. Communications, Presentations and Recognitions

- Swear-In and Badge Pinning Ceremony of Auburn Police Department new hires and recent officer promotions.

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 01-01172012
Amending the Code of Ordinances, Chapter 2-Administration, Article III-Officers and Employees, Division 4-City Clerk, Section 2-180-Duties, Item #6 and in Article V-Boards,

Auburn City Council Meeting & Workshop

January 17, 2012

Commissions and Committees, Division 2-Registration Voter Appeals Board, Section 2-406-Membership: chair. First reading. This item was postponed on 01/09/2012.

VII. New Business

2. Order 01-011172012

Confirming Chief Crowell's appointment of Constables without firearms for the Auburn Police Department.

3. Resolve 01-011172012

Supporting the proposed Lewiston-Auburn Public Health Committee (LAPHC) By-Law Amendments and Member Nominations for Service.

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*

IX. Future Agenda/Workshop Items

X. ADJOURNMENT



City Council Meeting and Workshop

February 6, 2012

Agenda

5:30 p.m. Workshop

- A. Manager search update – Interim City Manager Don Gerrish and Dick Metivier
- B. Discussion about the replacement of Engine 2 – Interim City Manager Don Gerrish
- C. Committee appointment discussion – Mayor Jonathan LaBonte

7:00 p.m. City Council Meeting

Pledge of Allegiance

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- II. Minutes*** – January 9, 2012 and January 17, 2012 City Council Meeting minutes.

III. Reports

Mayor's Report

- Joint Agency Approval
- Mayor Appointments

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Arts/Culture/Recreation**
 - LA Arts – Councilor LaFontaine
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker

City Councilors' Reports

Interim City Manager's Report

IV. Communications, Presentations and Recognitions

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

Auburn City Council Meeting & Workshop

February 6, 2012

VI. Unfinished Business

1. Ordinance 01-01172012

Amending the Code of Ordinances, Chapter 2-Administration, Article III-Officers and Employees, Division 4-City Clerk, Section 2-180-Duties, Item #6 and in Article V-Boards, Commissions and Committees, Division 2-Registration Voter Appeals Board, Section 2-406-Membership: chair. Postponed on 1/9/2012. Given first reading on 1/17/2012. ROLL CALL VOTE.

VII. New Business

2. Order 02-02062012

Authorizing Interim City Manager to reallocate unused bond money to purchase a new pumper and spare truck for the Fire Department.

3. Order 03-02062012

Confirming Mayor LaBonte's committee appointment nominations.

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*

IX. Executive Session – Discussion about a real estate matter, pursuant to 1 M.R.S.A. §405(6)(C).

X. Future Agenda/Workshop Items

XI. Adjournment

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

February 21, 2012

Agenda

5:30 P.M. Workshop

- A. Property Tax Abatement – Renee Lachapelle
- B. Appointment of Registration Appeals Board – Sue Clements-Dallaire
- C. Union Contract Update – Deb Grimmig
- D. Mayor correspondence with MSHA concerning Low Income Housing Tax Credits – Mayor LaBonte
- E. Joint Agency Budget Committee – Mayor LaBonte
- F. Discussion on naming city property – Don Gerrish
- G. Business licensing reclassification – Sue Clements-Dallaire

7:00 P.M. City Council Meeting

Pledge of Allegiance

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- II. Minutes** – February 6, 2012 City Council Meeting minutes.

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker

City Councilors' Reports

Auburn City Council Meeting & Workshop

February 21, 2012

Interim City Manager's Report

Finance Director, Jill Eastman

- January Financial Report

IV. Communications, Presentations and Recognitions

- 2012 Public Service Leadership Award – Charles Morrison, presenter

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

1. Order 04-02212012
Approving a new Liquor License application for GPG, LLC, DBA: Mac's Grill 1052 Minot Avenue. Food Service Establishment – Class A Restaurant with Liquor.
2. Order 05-02212012
Approving a property abatement for tax years 2009 and 2010 for Map 57 Lot 52-1 in the amount of \$2700 of assessed value for each year.
3. Order 06-02212012
Appointing the Registration Appeals Board Members.
4. Order 07-02212012
Authorizing the Mayor to correspond with Maine State Housing Authority concerning the time frame placed projects to receive Low Income Housing Tax Credits.
5. Order 08-02212012
Approving a Joint Agency Budget Committee
6. Order 09-02212012
Appointing the second City Councilor to the Joint Agency Budget Committee.
7. Executive Session
Discussion about a real estate matter, pursuant to 1 M.R.S.A. §405(6)(C) with possible Council action.

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Future Agenda/Workshop Items

X. Adjournment

Auburn City Council Meeting & Workshop

February 21, 2012

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

March 5, 2012

Agenda

5:30 P.M. Workshop

- A. Massage Therapist Licensing Ordinance – Don Gerrish and Sue Clements-Dallaire
- B. Business licensing reclassification – Sue Clements-Dallaire
- C. L&A Transit Committee Funding Request – Don Gerrish and Phil Nadeau

7:00 P.M. City Council Meeting

Pledge of Allegiance

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- II. Minutes** – February 21, 2012 City Council Meeting minutes.

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker

City Councilors' Reports

Interim City Manager's Report

- Proposed Meeting Schedule for March, April, May, and June.
- Update on Spring Clean Up.

IV. Communications, Presentations and Recognitions

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

1. Ordinance 02-03052012

Amending Code of Ordinances Chapter 24 Section 24-8 “Definitions” regarding Food Service License Classifications. First Reading.

2. Order 11-03052012

Authorizing the L & A Transit Committee District to apply for Federal Funds for a bus wash.

3. Executive Session - Discussion about a real estate matter, pursuant to 1 M.R.S.A. §405(6)(C). No action will be taken at this meeting.

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Future Agenda/Workshop Items

X. Adjournment

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- E. Contemplated litigation
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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

March 19, 2012

Agenda

5:30 P.M. Workshop

- A. County Charter discussion – Charles Morrison
- B. Request from The Androscoggin Historical Society to manage The Knight House and Downing Shoe Shop – Don Gerrish
- C. The Lewiston-Auburn Bike-Ped Committee discussion – Don Gerrish
- D. Appointments to Boards and Committees. City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A). – Don Gerrish

7:00 P.M. City Council Meeting

Pledge of Allegiance

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- II. Minutes** – March 5, 2012 City Council Meeting minutes.

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker

City Councilors' Reports

Auburn City Council Meeting & Workshop

March 19, 2012

Interim City Manager's Report

- FY 2012/2013 City Budget Presentation
- Update on County dispatch consolidation – Chief Crowell

Finance Director, Jill Eastman

- February Financial Report

IV. Communications, Presentations and Recognitions

- Proclamation-Girl Scouts of America, 100th Anniversary

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

1. Ordinance 02-03052012

Amending the Code of Ordinances Chapter 24 Section 24-8 “Definitions” regarding Food Service License Classifications. Second reading.

2. Order 12-03192012

Approving a Special Amusement Permit Application for MVL, Inc., DBA Tio Juan's Margarita's Mexican Restaurant located at 180 Center Street.

3. Order 13-03192012

Approving funds for Spring Cleanup.

4. Resolve 02-03192012

Supporting the Concept of The Lewiston-Auburn Bike-Ped Committee.

5. Order 14-03192012

Confirming Chief Crowell's appointment of Thomas J. Ellis as a Constable with Firearms for the Auburn Police Department.

6. Order 15-03192012

Confirming Chief Crowell's appointment of Erik Rider, Gary Alan Hutchinson, and Janice Lare as a Constable without Firearms for the Auburn Police Department.

7. Order 16-03192012

Appointing Board & Committee Members.

VIII. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Future Agenda/Workshop Items

Auburn City Council Meeting & Workshop

March 19, 2012

X. Adjournment

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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

April 2, 2012

Agenda

5:30 P.M. Workshop

- A. 2011 Androscoggin County Hazard Mitigation Plan – Joanne Potvin
- B. Community Development Revisions to FY2012/2013 Budget – Reine Mynahan
- C. Warden and Ward Clerk Appointments – Sue Clements-Dallaire
- D. Election Clerk Appointments – Sue Clements-Dallaire
- E. County Dispatch Consolidation update – Phil Crowell
- F. 2012 Business Friendly Community Certification Program – Roland Miller

7:00 P.M. City Council Meeting

Pledge of Allegiance

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- II. Minutes** – March 19, 2012 City Council Meeting minutes.

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker
- **Public Safety**
 - LA 911-Councilor Walker

Auburn City Council Meeting & Workshop

April 2, 2012

City Councilors' Reports

Interim City Manager's Report

IV. Communications, Presentations and Recognitions

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

1. **Order 17-04022012**
Appointing Wardens and Ward Clerks for the School Budget Validation Referendum Election and the June Primary Election.
2. **Order 18-04022012**
Appointing Election Clerks for the period of May 1, 2012 through April 30, 2014.
3. **Order 19-04022012**
County Dispatch Consolidation.
4. **Resolve 03-04022012**
2012 Business Friendly Community Certification Program.
5. **Executive Session**
Discussion about Labor Contracts, pursuant to 1 M.R.S.A. §405(6)(D).

VIII. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Future Agenda/Workshop Items

X. Adjournment

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- B. Discussion or consideration by a school board of suspension of expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts

Auburn City Council Meeting & Workshop

April 2, 2012

- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special City Council Meeting and Workshop

April 5, 2012

Agenda

5:30 p.m. Special City Council Meeting

Pledge of Allegiance

I. New Business

1. **Order 20-04052012**
Adopting the 2011 Androscoggin County Mitigation Plan.
2. **Order 21-04052012**
Authorizing the Kora Shrine Circus Committee to place temporary signs for its 2012 circus.

II. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*

III. Adjournment

Workshop

A. Continue Budget Presentations



City Council Meeting and Workshop

April 17, 2012

Agenda

5:30 P.M. Workshop

- A. Review the process for deciding and formatting the agenda – Don Gerrish
- B. Temporary sign placement for Safe Voices – Don Gerrish
- C. School Budget Validation Referendum Election – Don Gerrish
- D. Community Development 2012 Action Plan update – Reine Mynahan
- E. If time allows Council will continue with discussion of additional municipal budget information

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- April 2, 2012 City Council Meeting Minutes.
- April 5, 2012 Special City Council Meeting Minutes.

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker

Auburn City Council Meeting & Workshop

April 17, 2012

City Councilors' Reports

Interim City Manager's Report

Finance Director, Jill Eastman – March 2012 Monthly Report

IV. Communications, Presentations and Recognitions

V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

1. Order 22-04172012

Setting the date of May 8, 2012 for the School Budget Validation Referendum to be held at Auburn Hall and the time for opening the polls.

2. Order 23-04172012

Adopting the Community Development 2012 Action Plan.

3. Order 24-04172012

Authorizing Safe Voices to place temporary signs for its 2012 Walk to End Domestic Violence.

VIII. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion of personnel issues, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion of the acquisition of real or personal property, pursuant to 1 M.R.S.A. §405(6)(C).

X. Future Agenda/Workshop Items

XI Adjournment

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- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion

Auburn City Council Meeting & Workshop

April 17, 2012

- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special City Council Meeting and Workshop

April 23, 2012

Agenda

5:30 P.M. Workshop

- A. School budget FY 2012/2013 – Don Gerrish
- B. 30 day extension on 1 Minot Avenue – Roland Miller
- C. Setting the date for the School Budget Validation Referendum – Don Gerrish
- D. Continue Municipal budget discussions – Don Gerrish

7:00 P.M. Special City Council Meeting

Pledge of Allegiance

I. New Business

1. Order 25-04232012

Approving the School Budget for Fiscal Year 2012/2013.

2. Order 26-04232012

Authorizing the City Manager to execute an Option Agreement Addendum on 1 Minot Avenue.

II. Unfinished Business

1. Order 22-04172012

Setting the date of May 8, 2012 for the School Budget Validation Referendum to be held at Auburn Hall and the time for opening the polls. This item was postponed on 4/17/2012.

III. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation

Auburn City Council Meeting & Workshop

April 23, 2012

- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

May 7, 2012

Agenda

5:30 P.M. Workshop

- A. Community Development 2012 Action Plan – Reine Mynahan
- B. New Freedom Access Grant Program – Dan Goyette
- C. Temporary sign request from Park Avenue Elementary School – Sue Clements-Dallaire
- D. Marshall's Popcorn Truck sale proposal – Don Gerrish
- E. Update on double surface ice hockey arena – Denis D'Auteuil
- F. Appointment of Ward Clerk – Sue Clements-Dallaire

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- April 17, 2012 City Council Meeting Minutes.
- April 23, 2012 Special City Council Meeting Minutes.

III. Reports

Mayor's Report

Committee Reports

- Transportation
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- Housing
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- Economic Development
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- Education
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- Environmental Services
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- Recreation
 - Recreation Advisory Board – Councilor Walker
- Public Safety

Auburn City Council Meeting & Workshop

May 7, 2012

- LA 911 – Councilor Walker

City Councilors' Reports

Interim City Manager's Report

IV. Communications, Presentations and Recognitions

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Public Comment on Municipal Budget

VII. Unfinished Business

1. **Order 23-04172012**

Adopting the Community Development 2012 Action Plan. This item was postponed at the 4/17/2012 Council Meeting.

VIII. New Business

2. **Order 25-05072012**

Authorizing the Interim City Manager or his designee to continue to pursue grants from the Federal Transit Administration's (FTA) New Freedom Access Grant Program.

3. **Order 26-05072012**

Authorizing Park Elementary School to place temporary signs for its May Fair and Auction to be held on May 19, 2012.

4. **Order 27-05072012**

Authorizing the Interim City Manager to sell the Marshall's Popcorn Truck.

5. **Order 28-05072012**

Appointing a Ward Clerk for Ward 2 for the June Primary Election.

- IX. **Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session

Auburn City Council Meeting & Workshop

May 7, 2012

are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

May 21, 2012

Agenda

5:30 P.M. Workshop

- A. Draft Naming Policy and Discussion of naming the City owned lot (next to Rollys' Diner) – Don Gerrish
- B. Planned Unit Development (PUD) discussion – Eric Cousens
- C. OBDS Ordinance-Directional signs – Eric Cousens
- D. Setting the poll opening times for the June Primary Election – Sue Clements-Dallaire
- E. Forfeitures – Phil Crowell
- F. Appointments to Boards and Committees. City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A). – Sue Clements-Dallaire

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- May 7, 2012 City Council Meeting Minutes.

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**

Auburn City Council Meeting & Workshop

May 21, 2012

- Recreation Advisory Board – Councilor Walker
- Public Safety
 - LA 911 – Councilor Walker

City Councilors' Reports

Interim City Manager's Report

Finance Director, Jill Eastman – April 2012 Monthly Report

IV. Communications, Presentations and Recognitions

Proclamation - The National Highway Traffic Safety Administration (NHTSA)'s 2012 "Buckle Up – No Excuses" Seatbelt Enforcement Campaign.

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

1. **Order 29-05212012**
Appointing Clinton Deschene as City Manager, effective June 18, 2012.
2. **Ordinance 03-05212012**
Amending The Code of Ordinances of the City of Auburn, Chapter 60 - Zoning, Division 10. Planned Unit Developments, Subdivision II-Types to add a new type of Planned Unit Development: Recreation/Residential Planned Unit Development (RRPUD). First reading.
3. **Order 30-05212012**
Setting the time for opening the polls for the June 12, 2012 Primary Election.
4. **Order 31-05212012**
Accepting the transfer of \$5,000.00 forfeiture assets in U.S. Currency (Dixon).
5. **Order 32-05212012**
Accepting the transfer of \$1,250.00 forfeiture assets in U.S. Currency (Weekes).
6. **Order 33-05212012**
Accepting the transfer of .45mm Springfield automatic pistol forfeiture assets (Tardif).
7. **Order 34-05212012**
Accepting the transfer of \$1,425.00 forfeiture assets in U.S. Currency (Tidswel).
8. **Order 35-05212012**
Accepting the transfer of \$86,764.00 forfeiture assets in U.S. Currency (Morrissette).

Auburn City Council Meeting & Workshop

May 21, 2012

III. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

Discussion, pursuant to 1 M.R.S.A. §405(6)(C), regarding four real estate matters with possible action.

X. Future Agenda/Workshop Items

XI Adjournment

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- E. Contemplated litigation
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City Council Meeting and Workshop

June 4, 2012

Agenda

5:30 P.M. Workshop

- A. Community Development loan match waiver – Reine Mynahan
- B. FEMA Flood Map update – Eric Cousens
- C. Zoning change proposal, Constellation Drive – Eric Cousens
- D. Possible amendments to the Official Business Directory Sign (OBDS) ordinance - Eric Cousens
- E. Capitol Purchases (CIP) Bond Projects and (CIP2) Other Funding FY 2013 – Jill Eastman
- F. Naming a parcel of City owned land behind Rolly's Diner – Councilor Belinda Gerry

7:00 P.M. City Council Meeting

Selection of a Mayor Pro Tempore

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- May 21, 2012 City Council Meeting Minutes.

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker

Auburn City Council Meeting & Workshop

June 4, 2012

- **Public Safety**
 - **LA 911 – Councilor Walker**

City Councilors' Reports

Interim City Manager's Report

IV. Communications, Presentations and Recognitions

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. Public Hearing on City and School CIP

VIII. New Business

- 1. Resolve 05-06042012**
Adopting the Municipal Budget (Annual Appropriation Resolve). Public hearing and first reading.
- 2. Order 36-06042012**
Reducing the match requirement, under the Residential Rehabilitation Program, from 25% to 12.5% to provide a \$21,875 loan, as approved by the Community Development Loan committee, for the property located at 90 Whitney Street.
- 3. Order 37-06042012**
Authorizing the City Manager to sign the proposed Land Swap Agreement and other documents necessary to complete the land exchange with R & K Properties, LLC., for property at 8 South Main Street (parcel 221-074) and property at 87 Mill Street (parcel 221-076).
- 4. Order 38-06042012**
Opening a period for nominations of names for a City owned parcel of land located behind 87 Mill Street.

- IX. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

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Auburn City Council Meeting & Workshop

June 4, 2012

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City Council Meeting and Workshop

June 18, 2012

Agenda

5:30 P.M. Workshop

A. Ice Arena – Ravi Sharma, Denis D’Auteuil

7:00 P.M. City Council Meeting

Pledge of Allegiance

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II. Minutes

- June 4, 2012 City Council Meeting Minutes

III. Reports

Mayor’s Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
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 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
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- **Recreation**
 - Recreation Advisory Board – Councilor Walker
- **Public Safety**
 - LA 911 – Councilor Walker

City Councilors’ Reports

City Manager’s Report

Finance Director, Jill Eastman – May 2012 Monthly Report

Auburn City Council Meeting & Workshop

June 18, 2012

IV. Communications, Presentations and Recognitions

- Presentation of Mayor Portraits – Mayor LaBonté
- Recognition of City Employee – Mayor LaBonté

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Resolve 05-06042012

Adopting the Municipal Budget (Annual Appropriation Resolve), second and final reading.

VII. New Business

1. Order 39-06182012

Adopting the 2012-2013 Capital Improvement Program (CIP) Bond Projects.

2. Order 40-06182012

Adopting the 2012-2013 Capital Improvement Program (CIP2) Other Funding Projects.

3. Order 41-06182012

Authorizing the issuance and sale of the City's general obligation bonds in the amount of \$5,600,000. Public hearing and first reading.

4. Order 42-06182012

Establishing the property tax payment due dates and to establish the property tax delinquency and overpayment interest rates for Fiscal Year 2012-2013.

5. Order 43-06182012

Designating the city-owned parcel at 8 S. Main Street (PID: 221-074) as a Public Easement (as defined by 23 M.R.S.A. § 3021); and that the City Manager is authorized to execute any documents necessary to complete this designation.

III. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Future Agenda/Workshop Items

X. Adjournment

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Auburn City Council Meeting & Workshop

June 18, 2012

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Special City Council Meeting and Workshop

June 25, 2012

Agenda

5:30 P.M. Workshop

A. Liberty Festival - Cathy MacDonald

B. Qualified Zone Academy Bonds (QZAB) – Bill Stockmeyer

C. Ice Arena discussion with Public Comment to follow – Denis D'Auteuil and Ravi Sharma

City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(C) with possible action.

7:00 P.M. City Council Meeting

Pledge of Allegiance

I. New Business

1. Order 44-06252012

Granting a mass gathering permit and in kind services to the Liberty Festival 2012.

2. Order 45-06252012

Authorizing the issuance and sale of general obligation Qualified Zone Academy Bonds for the city school capital equipment and improvements in the amount of \$1,057,323 (First Reading – Public Hearing)

II. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*

III. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion of personnel issues

B. Discussion or consideration by a school board of suspension or expulsion

Auburn City Council Meeting & Workshop

June 25, 2012

- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

July 2, 2012

Agenda

5:30 P.M. Workshop

- A. Ice Arena, Memorandum of Understanding – Roland Miller
- B. Consent item discussion – Clint Deschene
- C. FY12-13 Appendices A, General Assistance Maximums – Dot Meagher
- D. Poverty Abatement – Dot Meagher

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- 1. **Order 48-07022012***
Waiving the business licensing fee for the High Street Congregational Church.
- 2. **Order 49-07022012 ***
Waiving the business licensing fee for Saint Dominic Academy.

II. Minutes – June 18, 2012 and June 25, 2012

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker

Auburn City Council Meeting & Workshop

July 2, 2012

- **Recreation**
 - **Recreation Advisory Board – Councilor Walker**
- **Public Safety**
 - **LA 911 – Councilor Walker**

City Councilors' Reports

City Manager's Report

- FEMA floodplain map update
- Website update
- Update on Fire Chief hiring

IV. Communications, Presentations and Recognitions

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

3. Order 41-06182012

Authorizing the issuance and sale of the City's general obligation bonds in the amount of \$5,600,000, second reading and final reading.

4. Order 45-06252012

Authorizing the issuance and sale of general obligation Qualified Zone Academy Bonds for the city school capital equipment and improvements in the amount of \$1,057,323, second and final reading.

VII. New Business

5. Order 50-07022012

Authorizing the City Manager to execute a Memorandum of Understanding.

VIII. Executive Session

Discussing a Poverty Abatement, pursuant to 36 M.R.S.A. Sec. 841 (2).

- IX. Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session

Auburn City Council Meeting & Workshop

July 2, 2012

are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

July 16, 2012

Agenda

5:30 P.M. Workshop

- A. Turner Street Project – Dan Goyette
- B. Accepting Clubhouse Lane as a public street – Eric Cousens
- C. Naming the 8 South Main Street property – Clint Deschene
- D. MMA executive committee – Clint Deschene
- E. Appointments to Boards and Committees. City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 51-07162012***
Electing Rosemary Kulow and appointing City Manager Clint Deschene as the MMA LPC (Maine Municipal Association's Legislative Policy Committee members for the 2012-2014 term.
- II. **Minutes**
 - July 2, 2012
- III. **Reports**
 - Mayor's Report**
 - City Councilors' Reports**
 - City Manager's Report**
 - Letter from The Mayor and City Council to School Committee Members – to be signed by Council.
 - Finance Director, Jill Eastman** – Final June 2012 preliminary Financial Report
- IV. **Communications, Presentations and Recognitions**
- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.
- VI. **Unfinished Business**
 - 1. **Order 49-07022012**
Waiving the business licensing fee for Saint Dominic Academy.

Auburn City Council Meeting & Workshop

July 16, 2012

VII. New Business

1. Ordinance 03-07162012

Amending the Code of Ordinances adopting the FY 12-13 General Assistance maximums to be effective on and after July 1, 2012 to reflect the state law (first reading).

2. Ordinance 04-07162012

Amending the City Of Auburn Zoning Map in the area of 75 Constellation Drive, from Suburban Residential, to Industrial pursuant to Chapter 60, Section 1445 – 1449 of the Code of Ordinances (public hearing and first reading).

3. Ordinance 05-07162012

Amending to the Official Business Directory Sign (OBDS) ordinance Chapter 42, Division 2, Section 42-44. Location (public hearing, first and final reading).

4. Resolve 06-07162012

Opposing immediate action on the proposed toll increases by the Maine Turnpike Authority.

5. Order 52-07162012

Appointing Planning Board Committee members.

VIII. Executive Session

Discussion of personnel issue, pursuant to 1 M.R.S.A. §405(6)(A).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

- Potential workshops items for August 6;
 - Waiving fees for non-profits
 - Website policy
 - Committee and Board appointments

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues

Auburn City Council Meeting & Workshop

July 16, 2012

- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

August 6, 2012

Agenda

5:30 P.M. Workshop

- A. Appointment of Tax Assessor – Clint Deschene
- B. Easements to Auburn Sewerage District & Rivershore Place Housing – Eric Cousens
- C. Animal Crematory – Eric Cousens
- D. Bond Refinancing – Jill Eastman
- E. Waivers for Non Profits – Clint Deschene
- F. Appointments to Boards and Committees (Water District, Sewer District, and CDBG Loan Committee). City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 53-08062012***
Confirming the appointments of Mitchel B. Morse as a Constable with firearm and Kristal A. Parshall as a Constable without firearm for the Auburn Police Department.
 - 2. **Order 54-08062012***
Accepting the transfer of \$975.60 forfeiture assets in U.S. Currency (Martinez).
 - 3. **Order 55-08062012***
Appointment of Renee Lachapelle as Tax Assessor for a period of one year from March 15, 2011 to March 14, 2012.
 - 4. **Order 56-08062012***
Appointment of Renee Lachapelle as Tax Assessor for a period of two years from March 15, 2012 to March 14, 2014.
- II. **Minutes**
 - July 16, 2012
- III. **Reports**
 - Mayor's Report**
 - Committee Reports**
 - **Transportation**
 - **Androscoggin Transportation Resource Center – Mayor LaBonte**
 - **Lewiston Auburn Transit – Councilor Gerry**

Auburn City Council Meeting & Workshop

August 06, 2012

- Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**
 - Recreation Advisory Board – Councilor Walker
- **Public Safety**
 - LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

- Liberty Festival – Police Departments After Action Report – Phil Crowell
- Fireworks – Phil Crowell

IV. Communications, Presentations and Recognitions

- Mayoral Proclamation – National Night Out
- New Park Watch Program – Ravi Sharma and Phil Crowell

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 03-07162012

Amending the Code of Ordinances adopting the FY 12-13 General Assistance maximums to be effective on and after July 1, 2012 to reflect the state law (second and final reading).

2. Ordinance 04-07162012

Amending the City Of Auburn Zoning Map in the area of 75 Constellation Drive, from Suburban Residential, to Industrial pursuant to Chapter 60, Section 1445 – 1449 of the Code of Ordinances (public hearing, second and final reading).

3. Ordinance 05-07162012

Amending to the Official Business Directory Sign (OBDS) ordinance Chapter 42, Division 2, Section 42-44. Location (public hearing, second and final reading).

Auburn City Council Meeting & Workshop

August 06, 2012

VII. New Business

1. Order 57-08062012

Approving a new Liquor License application for Zhen Long Inc, D/B/A Panda Garden Restaurant located at 245 Center Street. Food Service Establishment – Class I Restaurant with Liquor.

2. Order 58-08062012

Approving services and permissions for the Great Falls Balloon Festival 2012.

3. Order 59-08062012

Approving the refinancing of Bonds.

4. Resolve 07-08062012

Supporting the City Manager's letter/email to MMA expressing City Council concerns on MMA's Executive Committee Selection process.

5. Executive Session

Discussion of Committee and Board appointments (at the end of the workshop if time permits), pursuant to 1 M.R.S.A. §405(6)(A).

6. Executive Session

Discussion of a real estate issue, pursuant to 1 M.R.S.A. §405(6)(C).

7. Executive Session

Discussion of a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A).

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Future Agenda/Workshop Items

- Setting the date for a Public Hearing on naming the 8 South Main Street property.

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion

Auburn City Council Meeting & Workshop

August 06, 2012

- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
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- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

August 20, 2012

Agenda

5:30 P.M. Workshop

- A. Lisbon Health Officer Services – Eric Cousens
- B. Mid Maine Waste Action Corporation (MMWAC) presentation – Joe Kazar
- C. Mall Area Master Plan Update – Roland Miller & Clint Deschene
- D. Public Works scheduling and work lists – Clint Deschene
- E. Committee and Board Appointments (Water District, Sewer District, CDBG Loan Committee). City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A).

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

- August 06, 2012

III. Reports

Mayor's Report

- City of Auburn work plan

City Councilors' Reports

City Manager's Report

- Website policy

Finance Director, Jill Eastman – July 2012 Monthly Report

IV. Communications, Presentations and Recognitions

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Order 59-08062012

Approving the refinancing of Bonds, public hearing, second and final reading (affirmative vote of 5 Councilors is required).

VII. New Business

1. Order 60-08202012

Auburn City Council Meeting & Workshop

August 20, 2012

Considering the petition to accept Clubhouse Lane as a public street, public hearing and first reading.

2. Order 61-08202012

Approving Veterinary Support Services request to construct a 9,441 square foot building and operate an animal cremation service at 171 Kittyhawk Avenue (PID#131-002)

3. Order 62-08202012

Appointing members to Water and Sewer Districts, and the CDBG Loan Committee.

4. Order 63-08202012

Authorizing the City Manager to sign easements to the Sewer District and to Rivershore Place Housing, LP.

VIII. Executive Session

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

September 4, 2012

Agenda

5:30 P.M. Workshop

- A. Public Works scheduling and work lists – Clint Deschene
- B. South Witham Road zoning change – Eric Cousens
- C. Updated pro forma and draft lease – City Staff
- D. The Dempsey Challenge – Phil Crowell
- E. Political sign ordinance – Tizz Crowley, Sue Clements-Dallaire
- F. Appointments to Boards and Committees (Zoning Appeals Board, Board of Assessment, 911 Committee). City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A)

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

- II. Minutes**
August 20, 2012

- III. Reports**
Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**

Auburn City Council Meeting & Workshop

September 4, 2012

- Recreation Advisory Board – Councilor Walker
- Public Safety
 - LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

- Auburn Municipal Beach improvements
- CDBG (Community Development Block Grant)

IV. Communications, Presentations and Recognitions

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. New Business

1. Order 64-09042012

Approving the agreement to share health officer services with Lisbon.

2. Order 65-09042012

Approving the pro forma and draft lease on the double surface ice arena. Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(C).

- VIII. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Future Agenda/Workshop Items

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

Auburn City Council Meeting & Workshop

September 4, 2012

- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

September 17, 2012

Agenda

5:30 P.M. Workshop

- A. Political sign ordinance – Council discussion
- B. Auburn-Lewiston Airport sale of Lot 9 to Paul Cutter (Cutter, LLC) with possible action during the Council meeting – Ed Plourde
- C. Land donation Parcel ID 183-029 located off Vickery Road-Roland Miller, Keith McBride
- D. Lewiston Auburn Transit Committee (LATC) commuter services – Clint Deschene
- E. Committee and Board Appointments (911 Committee, Zoning Board of Appeals, Assessment Review). City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A).

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 66-09172012***
Appointing John D. Chamberlain as a Constable with firearm for the Auburn Police Department.
 - 2. **Order 67-09172012***
Accepting the transfer of \$656.00 forfeiture assets in U.S. Currency (Abreau).
 - 3. **Order 68-09172012***
Accepting the transfer of \$525.00 in U.S. Currency; one .45 high point pistol serial # X4173571; and one 12 gauge NEF shot gun serial # NA241124 forfeiture assets (Stoodley).
- II. **Minutes**
 - September 4, 2012
- III. **Reports**
 - Mayor's Report
 - City Councilors' Reports
 - City Manager's Report
 - Finance Director, Jill Eastman – August 2012 Monthly Report
- IV. **Communications, Presentations and Recognitions**
 - Council Orientation-City Council Roles and Responsibilities - Dan Stockford, Attorney

Auburn City Council Meeting & Workshop

September 17, 2012

- Uniform Crime Report (UCR) Presentation-Phil Crowell

V. Open Session – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Order 65-09042012

Authorizing the City Manager to execute the lease agreement on the double surface ice arena (wording was changed to agree with order language). Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(C).

VII. New Business

1. Ordinance 06-09172012

Approving the zoning change on South Witham Road. Public hearing and first reading.

2. Order 69-09172012

Authorizing the sale of Lot 9 to Paul Cutter (Cutter, LLC) and authorizing the Chairman of the Auburn-Lewiston Municipal Airport Board of Directors to sign all necessary documents for the completion of this transaction on behalf of the City of Auburn.

3. Order 70-09172012

Appointing members to 911 Committee, Zoning Board of Appeals, Assessment Review. City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A).

VIII. Executive Session

- Discussion of a personnel issue, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion of Labor Contracts, pursuant to 1 M.R.S.A. §405(6)(D).
- Discussion of a real estate matter, pursuant to 1 M.R.S.A. §405(6)(C).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion

Auburn City Council Meeting & Workshop

September 17, 2012

- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Special City Council Meeting

September 24, 2012

Agenda

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
1. 71-09242012*
Authorizing the City Manager to prepare and execute documents necessary to complete a transfer of city-owned property at 127 Howe Street (PID: 227-105) to abutting property owners in accordance with the terms of the agreement reached between the abutting property owners and the city.
- II. Minutes** - none. The minutes of the 9-17-2012 meeting will be approved at the 10-1-2012 Regular City Council Meeting.
- III. Reports** – there will be no reports
- IV. Communications, Presentations and Recognitions**
- New Auburn Planning presentation
- V. Unfinished Business** – none
- VI. New Business**
1. **Order 72-09242012**
Naming a parcel of City owned property at 8 South Main Street. Public hearing with possible action.
- VIII. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*
- IX. Adjournment**



City Council Meeting and Workshop

October 1, 2012

Agenda

5:30 P.M. Workshop

- A. Political sign ordinance – Council discussion
- B. Transfer of a tax acquired property on Foster Road – Roland Miller or Eric Cousens
- C. Junk yard permit renewals – Sue Clements-Dallaire and Eric Cousens
- D. Consent Agenda Discussion – Clint Deschene
- E. Appointments to Boards and Committees (Zoning Appeals Board, Board of Assessment, 911 Committee). City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A)

7:00 P.M. City Council Meeting

Selection of a Mayor Pro Tempore

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 73-10012012***
Setting the time for opening the polls for the November 6, 2012 General Election.
 - 2. **Order 74-10012012***
Appointment of Warden's and Ward Clerk's for the November 2012 General Election and for all 2013 Elections.
 - 3. **Order 75-10012012***
Accepting the land donation Parcel ID 183-029 located off Vickery Road.
- II. **Minutes**
September 17, 2012
- III. **Reports**
Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**

Auburn City Council Meeting & Workshop

October 1, 2012

- **Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry**
- **Economic Development**
 - **L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea**
- **Education**
 - **Auburn School Committee – Councilor Young**
 - **Auburn Public Library – Councilor LaFontaine**
 - **Great Falls TV – Councilor Young and Councilor Shea**
- **Environmental Services**
 - **Auburn Water District, Auburn Sewerage District – Councilor Crowley**
 - **Mid-Maine Waste Action Corp. – Councilor Walker**
- **Recreation**
 - **Recreation Advisory Board – Councilor Walker**
- **Public Safety**
 - **LA 911 – Councilor Walker**

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

1. Ordinance 06-09172012

Approving the zoning change on South Witham Road. Second and final reading.

VII. New Business

VIII. Executive Session

- Discussion of a real estate matter (update on the pro-forma and lease negotiations for the Ice Arena), pursuant to 1 M.R.S.A. §405(6)(C).
- Discussion of a personnel matter, pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion of Labor Contracts, pursuant to 1 M.R.S.A. §405(6)(D).

- IX. **Open Session** - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Auburn City Council Meeting & Workshop

October 1, 2012

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City Council Meeting and Workshop

October 15, 2012

Agenda

5:30 P.M. Workshop

- A. Considering a City Ordinance relating to the Littlefield Bridge/Historical building or Structures – Clint Deschene
- B. Cost Share of consultant(s) or studies for Edward Little High School – Clint Deschene
- C. Federal Grant opportunity and process for the “New Auburn Greenway” – Ravi Sharma
- D. New project review from Engineering (ATRC project list 2013-2015) – Dan Goyette
- E. Ice Arena discussion with possible Executive Session, pursuant to 1 M.R.S.A. §405(6)(C) (an action item is being held in the agenda should any action be needed pursuant to the workshop) – Clint Deschene

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
- II. **Minutes**
 - September 24, 2012 and October 1, 2012
- III. **Reports**
 - Mayor’s Report**
 - City Councilors’ Reports**
 - City Manager’s Report**
 - Finance Director, Jill Eastman** – September 2012 Monthly Report
- IV. **Communications, Presentations and Recognitions**
 - Uniform Crime Report (UCR) Presentation-Phil Crowell
- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.
- VI. **Unfinished Business**
 - 1. **Order 70-09172012**

Appointing members to 911 Committee, Zoning Board of Appeals, Assessment Review.
City Council may go into Executive Session, pursuant to 1 M.R.S.A. §405(6)(A).
- VII. **New Business**

Auburn City Council Meeting & Workshop

October 15, 2012

2. Order 76-10152012

Approving the transfer of a tax acquired property on Foster Road.

3. Order 77-10152012

Approving the renewal of an Auto Graveyard/Junkyard permit for M & P Auto Mart, 227 Merrow Road.

4. Order 78-10152012

Approving the renewal of an Auto Graveyard/Junkyard permit for Isadore T. Miller, 79 & 80 Old Hotel Road.

5. Order 79-10152012

Approving the renewal of an Auto Graveyard/Junkyard permit for Maine Metal Recycling, 522 Washington St. North.

6. Order 80-10152012

Approving the renewal of an Auto Graveyard/Junkyard permit for Randy's Auto Parts, 899 Broad Street.

7. Order 81-10152012

Approving the renewal of an Auto Graveyard/Junkyard permit for Morris Auto Mart, 940 Washington Street North.

8. Order 82-10152012

Approving the renewal of an Auto Graveyard/Junkyard permit for Buck's Auto, 249 Merrow Road.

9. Order 83-10152012

Approving any potential discussion and action as a result of the Executive Session Workshop.

VIII. Executive Session

- Discussion of Labor Contracts, pursuant to 1 M.R.S.A. §405(6)(D) with possible action to follow.

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session

Auburn City Council Meeting & Workshop

October 15, 2012

are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



Joint Meeting For the Cities of Auburn and Lewiston



**Monday, October 17, 2012
5:30 p.m. to 6:15 p.m. Social Hour
6:15 p.m. Meeting
Lewiston City Council Chambers**

Agenda

1. Pledge of Allegiance and Roll Call (5 Minutes)
2. Opening comments from Mayors and protocol for meeting (10 Minutes)
3. Economic Development from Lewiston - current planning efforts, etc. (20 Minutes)
4. Questions from Auburn officials to Lewiston (10 Minutes)
5. Economic Development from Auburn – current planning, etc. (20 Minutes)
6. Questions from Lewiston officials to Auburn (10 Minutes)
7. Facilitated Discussion of Economic Development, Eaton Peabody (one hour)
 - a. Where do we want to be long term?
 - b. What do we want out of Economic Development?
 - c. What can we do together? Downtown? Housing?
8. Next Meetings
 - a. How often?
 - b. Possible future topics: Transportation (Bike/Ped, Transit, Airport, Turnpike, etc.), Arts/Culture/Events, Education, Other

The City of Lewiston is an EOE. For more information, please visit our website @ www.lewistonmaine.gov and click on the Non-Discrimination Policy.



**City Council Special Tour and
Workshop at
Mid Maine Waste Action Corporation
110 Goldthwaite Road, Auburn, Maine
October 22, 2012**

Agenda

5:30 P.M. Workshop

1. Introduction and Welcome by Joe Kazar (10-15 minutes)
2. Power Point Presentation (Joe Kazar) with questions and answers (30 minutes)
3. Tour – (30 minutes)
4. Auburn policies and recent studies by City Manager, Clint Deschene (20-30 minutes)
5. Council discussion and identifying potential goals to prioritize at Annual Goal Setting
6. Public comments specific to presentation, 3-5 minutes
7. Adjournment



City Council Meeting and Workshop

November 5, 2012

Agenda

5:30 P.M. Workshop

- A. Beach update and planning process (financials) – Clint Deschene and Ravi Sharma
- B. Arts/Cultural Funding – Clint Deschene
- C. Property exchange-Lehoullier Drive – Gary Johnson
- D. Regional Image Committee Survey/Branding discussion – Hillary Dow
- E. Consent items – Clint Deschene
- F. Executive Session regarding labor contracts, pursuant to 1 M.R.S.A. §405(6)(D).

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 84-11052012***
Appointing Donna Albert as Warden in Ward 3 for the November 6, 2012 General Election.
 - 2. **Order 85-11052012***
Appointing Tracey Steuber as Ward Clerk in Ward 5 for the November 6, 2012 General Election.
 - 3. **Order 86-11052012***
Approving a temporary sign request for the Auburn Ski Association's Annual Ski Swap.
 - 4. **Order 87-11052012***
Approving a temporary sign request for St. Dominic Academy for their annual holiday fair.
- II. **Minutes**
October 15, 2012
- III. **Reports**
Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**

Auburn City Council Meeting & Workshop

November 5, 2012

- **Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry**
- **Economic Development**
 - **L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea**
- **Education**
 - **Auburn School Committee – Councilor Young**
 - **Auburn Public Library – Councilor LaFontaine**
 - **Great Falls TV – Councilor Young and Councilor Shea**
- **Environmental Services**
 - **Auburn Water District, Auburn Sewerage District – Councilor Crowley**
 - **Mid-Maine Waste Action Corp. – Councilor Walker**
- **Recreation**
 - **Recreation Advisory Board – Councilor Walker**
- **Public Safety**
 - **LA 911 – Councilor Walker**

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

1. **Order 88-11052012**
Supporting a federal grant opportunity for the New Auburn Greenway.
5. **Order 89-11052012**
Approving the General Assistance maximums (appendices C) for FY 12-13.
6. **Order 90-11052012**
Authorizing the City Manager to execute the Collective Bargaining Agreement with I.A.F.F. (International Association of Firefighters) Local 797 for January 1, 2012 through December 31, 2012.

VIII. Executive Session

Discussion of personnel issues, pursuant to 1 M.R.S.A. §405(6)(A).

Auburn City Council Meeting & Workshop

November 5, 2012

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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City Council Meeting and Workshop

November 19, 2012

Agenda

5:30 P.M. Workshop

- A. Committee Structure – Clint Deschene
- B. Council procedure for Board and Committee appointments – Clint Deschene
- C. Consent calendar – Clint Deschene
- D. Option agreement discussion on One Minot Avenue with an Executive Session pursuant to 1 M.R.S.A. §405(6)(C).
- E. Downtown Transit Station Funding discussion with an Executive Session pursuant to 1 M.R.S.A. §405(6)(C).

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

1. Order 91-11192012*

Designating Tribou Field, Sullivan Park, and Little Andy Park as “Safe Zones”.

2. Order 92-11192012*

Approving the property tax abatement located on Portland Way (Tax Map 79 Lot 70).

II. Minutes

- November 5, 2012

III. Reports

Mayor’s Report

City Councilors’ Reports

City Manager’s Report

Finance Director, Jill Eastman

- October 20 12 Monthly Report
- Parking enforcement analysis

IV. Communications, Presentations and Recognitions

- V. Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

Auburn City Council Meeting & Workshop

November 19, 2012

VI. Unfinished Business

VII. New Business

1. Order 93-11192012

Approving the property exchange on Lehoullier Drive.

2. Order 94-11192012

Approving the option agreement for 1 Minot Avenue.

3. Order 95-11192012

Authorizing the City Manager to allocate up to \$250,000 of additional funding to complete the Downtown Transit Station project.

VIII. Executive Session

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

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City Council Meeting and Workshop

December 3, 2012

Agenda

5:30 P.M. Workshop

- A. Community Forest Board Draft Ordinance – Denis D'Auteuil
- B. Update on County Budget and fiscal impacts, including dispatch – Phil Crowell and Clint Deschene
- C. 90 Day parking signs – Phil Crowell
- D. Meeting of Auburn Legislative Delegation – Possible proposed legislation (this item may carry over to the beginning of the City Council Meeting) – Mayor LaBonté

7:00 P.M. City Council Meeting

Pledge of Allegiance

- I. Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.

II. Minutes

November 19, 2012

III. Reports

Mayor's Report

Committee Reports

- **Transportation**
 - Androscoggin Transportation Resource Center – Mayor LaBonte
 - Lewiston Auburn Transit – Councilor Gerry
 - Airport, Railroad – Councilor Hayes
 - Bike-Ped Committee – Councilor Shea
- **Housing**
 - Community Development Block Grant, Neighborhood Stabilization Program, Auburn Housing Authority – Councilor Gerry
- **Economic Development**
 - L-A Economic Growth Council, Auburn Business Development Corp. – Councilor Shea
- **Education**
 - Auburn School Committee – Councilor Young
 - Auburn Public Library – Councilor LaFontaine
 - Great Falls TV – Councilor Young and Councilor Shea
- **Environmental Services**
 - Auburn Water District, Auburn Sewerage District – Councilor Crowley
 - Mid-Maine Waste Action Corp. – Councilor Walker
- **Recreation**

Auburn City Council Meeting & Workshop

December 3, 2012

- Recreation Advisory Board – Councilor Walker
- Public Safety
 - LA 911 – Councilor Walker

City Councilors' Reports

City Manager's Report

IV. Communications, Presentations and Recognitions

- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.

VI. Unfinished Business

VII. New Business

1. Order 96-12032012

Approving a Special Amusement Permit, Class A Lounge and Liquor License for Danielle Moschetto, DBA: The Nocturno Club located at 73 Main Street.

2. Order 97-12032012

Approving the Committee Appointment process presented by the City Manager.

VIII. Executive Session

- Discussion of a personnel issue (the City Manager's evaluation), pursuant to 1 M.R.S.A. §405(6)(A).

- IX. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

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- D. Labor contracts
- E. Contemplated litigation

Auburn City Council Meeting & Workshop

December 3, 2012

- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
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City Council Meeting and Workshop

December 17, 2012

Agenda

5:30 P.M. Workshop

- A. Fiscal Year 2012 Audit Presentation – Jill Eastman (15 minutes)
- B. Purchasing and Procurement Policy – Status/Draft – Jill Eastman or Clint Deschene (10 minutes)
- C. Approval for the Androscoggin Historical Society to carry on Auburn Heritage Inc's maintenance of exhibits and showings of the Knight House and Downing Shoe Shop – Clint Deschene (10 minutes)
- D. 911 loan for telephone lines – Clint Deschene (5-10 minutes)
- E. Athletic Field Analysis – Clint Deschene and Ravi Sharma (15-20 minutes)
- F. Business Licensing Ordinance – Eric Cousens (10 minutes)
- G. Executive Session on a real estate matter involving 1 Minot Avenue, pursuant to 1 M.R.S.A. §405(6)(C) (15 minutes).

7:00 P.M. City Council Meeting

Pledge of Allegiance - to be led by Den 7 from Cub Scout Troop 111

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- II. **Minutes**
 - December 3, 2012
- III. **Reports**
 - Mayor's Report**
 - City Councilors' Reports**
 - City Manager's Report**
 - Finance Director, Jill Eastman**
 - November 2012 Monthly Report
- IV. **Communications, Presentations and Recognitions**
- V. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*. Time limit for open sessions, by ordinance, is 45 minutes.
- VI. **Unfinished Business**
- VII. **New Business**
 - 1. **Ordinance 07-12172012**

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Approving the amendment to the Business Licensing Ordinance regarding the adoption of applicable State of Maine Rules. First reading.

2. Order 98-12172012

Authorizing the City Manager to sign the option agreement on One Minot Avenue.

3. Order 99-12172012

Approving a zero percent interest rate loan to the 9-1-1 Committee in the amount of \$27,500, payable in eight quarterly payments of \$3,437.50 each in order to upgrade the center's phone lines.

4. Order 100-12172012

Authorizing the City Manager to use funds from the Unallocated Bond Proceeds up to the amount of \$35,000 for the Athletic Fields Analysis Phase I \$17,500 and Phase II \$17,500.

VIII. Executive Session

- Discussion of a personnel issue (the City Manager's evaluation), pursuant to 1 M.R.S.A. §405(6)(A).
- Discussion regarding labor contracts, pursuant to 1 M.R.S.A. §405(6)(D).
- Discussion regarding contemplated litigation (resolve on County Dispatch), pursuant to 1 M.R.S.A. §405(6)(E).

IX. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

X. Future Agenda/Workshop Items

XI. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

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- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.